

TREETON PARTNERSHIP

Minutes for Trustees meeting at 7pm On Tuesday 21st September 2004 in the Community & Resource Centre

Attendance: Gordon Payne (Chair), Andrea Beckingham (Company Secretary), Kevin Atkins (Trustee), Susan Broadhead (Trustee), Nic Marshall (Development Manager), Catherine Cooper (Administrator), Robin Carter (Trustee), Steve Ruffle (Community Connects), Reg Littleboy (Trustee), John Swift (Trustee), Eric Haycox (Trustee), Sarah Gibbs (Trustee), Mick Fellowes (CDW), Trevor Ledger (Treeton Medical Centre), Chris Edwards (member), Richard Turner (Centre Manager).

310 Apologies

Richard Baker.

311 Minutes of the meeting 17th August 2004

It was agreed that these are a true record.

312 Matters Arising

There were no new matters arising as most things were to be covered as an agenda item or in the manager's report.

313 Correspondence

A list of correspondence was circulated.

313a Item 5 Nic mentioned that VAR will be holding their AGM on Friday 10th December. He also stated that they are looking for new trustees and if anyone is interested they should contact Nic for further information.

313b Item 15 Nic stated that the Renewing our Neighbourhoods event on Monday 27th September would be an interesting event to attend.

313c Item 18 Treeton Village Quiz – It was agreed that the Partnership would be having 2 teams entering the event on Tuesday 30th November.

318 CDW

Mick stated that he was disappointed in the poor attendance of the training session held on the 2nd September.

A barbecue has been organised with the youth service to be held on Wednesday 29th September at the Old School Buildings at 6pm.

Mick reported that the Parish Council have agreed to having a Youth Café in the Reading Rooms a few nights a week. Mick will be speaking with the Youth Forum next week as it is intended that parents will be running it. Further details will be confirmed once this has been set up.

Robin asked if the youths he had previously spoken to about learning some trade skills were still interested. Mick stated that all 3 had decided to enrol in college.

314 Manager's Report

Outstanding issues

314a Nic explained that we would be re-advertising for a Publicity and Administration Support Officer in the Star on Thursday 23rd September with a closing date of 8th October. Robin, Kevin and Sarah agreed they would be on the interview panel. Short-listing was set for Wednesday 13th October at 7pm in the meeting room at the Community and Resource Centre. It was agreed interviews would be held on Monday 1st November.

Andrea mentioned that there is a position at the school for a Clerk to the Governors; it will be for 40 hours over the year and they need someone to take up the position as soon as possible.

314b Nic stated he had received an acceptance to act as a signatory for the CRB, however we are still awaiting some more paperwork.

314c Nic confirmed that a meeting has been arranged for all staff working in the centre, it will be held on Monday 27th September at 10am.

314d VC Train are working with the Partnership to enable us to become a training provider.

New issues

314e Nic requested that trustees all try to bring someone along to the next Partnership meeting, who might be interested in becoming more active with-in the Partnership.

314f Nic asked that the lead trustees of the Focus groups give him a list of dates for future meetings.

Mick stated that a new application for funding was going in for the Washfield Lane play area. He also stated that an application for funding of a feasibility study for provision of IT in the village has been sent into South Yorkshire Keyfund.

The restoration of the Church Tower is currently on hold, due to the only funding available being Lottery money and this is not acceptable to the Church group.

314g Nic requested a volunteer to attend the Crime and Disorder Community Group. John stated that he attends the meetings, however as this is in his role as Parish/Borough Councillor the group feel it requires a further representative from Treeton. Anyone interested should contact Nic for further information.

315 Sustainability – How we move forward

It was agreed that representatives from the Village Association and Partnership would have a joint meeting about future events; this was arranged for Tuesday 28th September at 5pm.

Nic has produced a stamp for Christmas Post.

Any further ideas from anyone would be welcomed.

316 Review of Village Survey

Robin stated that the Health and Environment focus group would now proceed with contacting the school about setting up a Breakfast Club, this had been put on hold due to the school holidays.

It was agreed that focus/sub groups would report back with details of any projects they were dealing with.

317 Community Connects

The main item of Steve's report is the LAUNCH on SATURDAY 2ND OCTOBER. Steve requested assistance with delivery of leaflets and a variety of jobs on the day.

It was suggested that everyone helping out on the day have name badges.

319 Finance

Andrea presented a Bank Reconciliation statement and an updated Budget including August's expenditure.

Andrea explained that due to a change in pay-scales the Budget had changed again. As it was now nearer to the original Objective 1 requirements, it had been agreed that there was no longer a meeting needed to re-arrange the Budget details (with Objective 1).

Andrea stated that there had been an increase in expenditure due to having to replace items that were stolen, although these would hopefully be recovered by the insurance claim, this had not yet been paid.

We are still awaiting payment of the SRB claim for the quarter ending July, both Nic and Gordon have been chasing this up.

It was suggested that Trustees collect their post from the office to save on postage costs and that where possible items be sent 2nd class.

320 Feedback from Sub-committees

Andrea requested that all members of the Community Chest Panel attend the next meeting on Wednesday 29th September as Anne from Thorne & Moor Ends Partnership will be attending. She also asked if any other Trustees would like to join the panel, Eric agreed to join.

321 New Members

Richard Baker as an individual member – Approved.